

EAST WINDSOR TOWNSHIP COUNCIL

Tuesday November 10, 2020

5:30 p.m.

DRAFT MINUTES

CALL TO ORDER:

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 5:30 p.m. on Tuesday, November 10, 2020.

VERIFICATION:

Municipal Clerk Kelly Lettera certified that the meeting was noticed on January 10, 2020 in the annual meeting notice and on November 6, 2020, notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the open public meeting act have been satisfied.

FLAG SALUTE: Led virtually.

ROLL CALL:

Present were Council Members Denise Daniels, Marc Lippman, Alan Rosenberg, Perry Shapiro, Peter Yeager, John Zoller and Mayor Janice Mironov. Also present were Township Attorney David Orron, Township Manager James Brady and Municipal Clerk Kelly Lettera.

PRESENTATIONS & PROCLAMATIONS:

INTERVIEWS FOR BOARDS AND COMMISSIONS:

PUBLIC FORUM:

No one from the public spoke.

MINUTES:

December 17, 2019
March 10, 2020
March 24, 2020
May 5, 2020
May 19, 2020
June 2, 2020
June 16, 2020
July 7, 2020
July 21, 2020
August 4, 2020
August 18, 2020
September 1, 2020
September 22, 2020
October 6, 2020
October 20, 2020

All minutes were rescheduled to the next regularly scheduled meeting.

ORDINANCE – PUBLIC HEARING:

ORDINANCE – INTRODUCTION:

RESOLUTIONS:

Resolution R2020-180 Approval of Maintenance Service Agreement for Phone and Voicemail Systems with ConvergeOne, Inc. for Police Department

**RESOLUTION R2020-180
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need to purchase support and maintenance services for the phone and voicemail systems in the Police Department; and

WHEREAS, ConvergeOne, Inc. formerly North American Communications Resource, Inc. (NACR) is the sole provider and has not authorized maintenance of their software by any other vendor; and

WHEREAS, since this is the sole provider and the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

WHEREAS, the Township Council has reviewed the recommendation of the Chief of Police; and

WHEREAS, the maximum amount of the purchase is \$5,772.48, and funds are available in the Current Account No. 0-01-25-250-308-254 entitled "Police Communication Contracts," as evidenced by the Chief Financial Officer's Certification No. B2020-029.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to ConvergeOne, Inc., 246 Industrial Way, Eatontown, NJ 07724, for the annual maintenance contract for the phone and voicemail systems, for a term commencing October 1, 2020 through September 30, 2021, for the Police Department, in an amount not to exceed \$5,772.48, as set forth in the attached quote.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on November 10, 2020.

[NOTE: The changes requested are reflected in the above Resolution.]

It was MOVED by Lippman, SECONDED by Yeager to approve Resolution R2020-180 with the revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2020-180 was approved with the revisions.

Resolution R2020-181 Approval of Shared Service Agreement with East Windsor Regional School District and Borough of Hightstown for Joint Fueling Facility

Mayor Mironov requested to hold Resolution R2020-181 till the next regularly scheduled meeting.

Resolution R2020-182 Authorizing Repair of Fire Truck Engine 46-1 for East Windsor Volunteer Fire Company No. 2

**RESOLUTION R2020-182
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need for repairs to the Engine 46-1, 2004 Pierce Quantum for the East Windsor Volunteer Fire Company No. 2; and

WHEREAS, the vehicle was towed to Fire Apparatus Repair, Inc and a price has been obtained for the replacement of the vehicle's pump transmission gear; and

WHEREAS, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

WHEREAS, the Township Council has reviewed the Township Manager's recommendations on the needed repair; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the Current Fund Account No. 0-01-25-265-315-218 entitled 'Heavy Equipment', in an amount not to exceed \$5,908.75, as evidenced by the Chief Financial Officer's Certification No. B2020-028.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Fire Apparatus Repair Inc, 2740 Kuser Road, Hamilton, NJ, for the replacement and installation of the pump transmission gear to Engine 46-1, 2004 Pierce Quantum for the East Windsor

Volunteer Fire Company No. 2, in an amount not to exceed \$5,908.75, all in accordance with the attached quote.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on November 10, 2020.

It was MOVED by Zoller, SECONDED by Lippman to approve Resolution R2020-182.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2020-182 was approved.

Resolution R2020-183 Authorizing Repair of Furnace in Municipal Building

Mayor Mironov requested to hold Resolution R2020-183 till the next regularly scheduled meeting.

APPLICATIONS:

REPORTS BY COUNCIL AND STAFF:

CORRESPONDENCE:

APPOINTMENTS:

APPROVAL OF BILLS:

Mayor Mironov stated a 2020 Current Bill list, 2019 Current Bill list, a Capital Bill List and other miscellaneous bill lists and trust accounts were provided.

It was MOVED by Zoller, SECONDED by Yeager to approve the Bill Lists.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, the various presented Bill Lists were approved.

MATTERS BY COUNCIL:

DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:

1. New Jersey Department of Transportation Alternatives Set Aside Grant Program

Resolution R2020-184 Approval of Filing of Application for the New Jersey Department of Transportation Alternatives Set Aside Grant Program

**RESOLUTION R2020-184
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the New Jersey Department of Transportation is soliciting grant applications funded through the 2020 “Transportation Alternatives Set Aside” Grant Program, which provides funding for “non-traditional” projects that are deemed to strengthen the cultural, aesthetic and environmental aspects of the intermodal system; and

WHEREAS, East Windsor Township desires to submit a grant application for the Union Transportation Trail Extension project.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The Mayor is hereby authorized and directed to submit an application identified as “TA-2020-East Windsor Township Union Transpor-00104”, for the Union Transportation Trail Extension Project on behalf of East Windsor Township to New Jersey Department of Transportation under the 2020 “Transportation Alternatives Set Aside” Grant Program.
2. The Mayor is hereby authorized to sign the grant agreement on behalf of East Windsor Township and her signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on November 10, 2020.

It was **MOVED** by Daniels, **SECONDED** by Rosenberg to approve Resolution R2020-184.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2020-184 was approved.

2. Delaware Valley Regional Planning Commission Regional Trails Program, Phase VIII Grant Program

Resolution R2020-185 Approval of Filing of Application for the Delaware Valley Regional Planning Commission Regional Trails Program, Phase VIII Grant

**RESOLUTION R2020-185
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the Delaware Valley Regional Planning Commission is soliciting grant applications under the Regional Trails Phase VIII Program for municipalities to plan, design and construct multi-use trails; and

WHEREAS, East Windsor Township desires to submit a grant application for the Union Transportation Trail Extension project.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The Mayor is hereby authorized and directed to submit the Grant Application with the Delaware Valley Regional Planning Commission for the Regional Trails Phase VIII Program for the Union Transportation Trail Extension project.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on November 10, 2020.

It was **MOVED** by Shapiro, **SECONDED** by Yeager to approve Resolution R2020-185.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2020-185 was approved.

3. Sustainable Jersey Grant Project, Etra Lake Park Arboretum
4. Animal Control Shared Service Agreements

MATTERS BY PUBLIC: No one from the public spoke.

ADJOURNMENT:

Next Meeting: November 24, 2020